



COMMUNITY COLLEGE
OF RHODE ISLAND

Division of Institutional Equity and Human Resources

POSITION DESCRIPTION

TITLE	Head Athletic Trainer
POSITION NO.	504013
LOCATION	Warwick and Lincoln Campuses
REPORTS TO	Director of Athletics, Recreation and Wellness
GRADE	PSA 13
WORK SCHEDULE	Ten-month full-time position beginning the first day of fall practices, approximately August 1, through the end of May. Non-standard, 35 hours per week. The Head Athletic Trainer will work in accordance with a weekly schedule to be determined by the Director of Athletics, Recreation and Wellness (or similar). Weekly schedules will vary according to the athletic season. Requires flexible hours to work most nights and weekends for practices and games. Frequent travel to each campus is required. Renewal will be evaluated annually in accordance with the funding and needs of CCRI.
SUPERVISION	Per Diem Athletic Trainer(s), student game day worker(s)
LIMITATION (if applicable)	Subject to renewal after annual review.
REVISION DATE	September 2024

JOB SUMMARY:

The Head Athletic Trainer will assist the Department of Athletics, Recreation, and Wellness with injury prevention, evaluation, care, and rehabilitation of a multi-campus, comprehensive, intercollegiate athletic program and other departmental programs. The role includes providing Athletic Training coverage and set up for both games and practices. The Head Athletic trainer will be a team member within the Department of Athletics, Recreation, and Wellness that serves the holistic needs of both our student-athletes and the general student body.

DUTIES AND RESPONSIBILITIES:

Commitment to CCRI's Mission:

- Demonstrate a commitment to the philosophy and mission of a comprehensive community college
- Work collaboratively with others in a diverse and inclusive environment
- Work collaboratively in a diverse, inclusive and student-centered environment, with students of various learning styles, cultures, identities, and life-experiences
- Work collaboratively with others and provide quality customer service in a diverse and inclusive environment

Athletic Training Duties:

- Leads injury prevention, evaluation, care, and rehabilitation of participants of all varsity sports
- Provide medical coverage for practices and competitions as deemed necessary by the Director of Athletics, Recreation, and Wellness (or similar)
- Document injuries, therapy, referrals, and other pertinent interactions
- Provide communication between the per diem athletic trainer(s), student-athletes, coaches, physicians, and administrators
- Assists with preseason screening of potential student-athletes for tryouts
- Assists with the operation of CCRI's Athletic Training Room
- Assists with player eligibility and obtain required forms to participate for each student-athlete
- Assist with insurance claims for student-athletes
- Provide sport-specific strength training opportunities for student-athletes

Administrative:

- Assist with the coordination of athletics, recreation, and wellness programming and events
- Provide building supervision, including participating in the selection, training, and scheduling of per diem athletic trainer(s) and student game day workers

- Comply with OSHA regulations that pertain to blood-borne pathogens
- Perform other duties as assigned by the Director of Athletics, Recreation, and Wellness (or similar)
- Assist in department-related administrative duties

LICENSES, TOOLS, AND EQUIPMENT:

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

REQUIRED QUALIFICATIONS:

- Bachelor's Degree in Athletic Training or related field
- Certified with the National Athletic Trainers Association Board of Certification
- Rhode Island Athletic Training License (to be obtained before the date of hire)
- CPR for the Professional Rescuer (or similar) as required by the National Athletic Trainers Board of Certification
- Demonstrated ability to communicate with diverse populations effectively

PREFERRED QUALIFICATIONS:

- Demonstrated experience
- Master's degree
- Strong interpersonal skills
- The successful candidate will demonstrate exemplary ethical conduct and conformance to College policies and procedures, as well as Region and NJCAA rules and regulations. The candidate should possess quality clinical skills and knowledge and a solid ability to work autonomously within department guidelines

All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.