

# CCRI CURRICULUM REVIEW COMMITTEE MEETING

February 5, 2021 2:00-4:00 PM

Zoom Meeting

## MINUTES

### 1. CALL TO ORDER

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Chairperson McColl called the meeting to order at 2:04 PM.

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### 2. ROLL CALL

### 3. APPROVAL OF MINUTES

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The committee voted 9 to 1, with 0 abstentions to **APPROVE** the minutes from the December 4, 2020 meeting with the addition of “refer to recommended syllabus in faculty handbook and the syllabus policy” as it relates to the syllabus Q&A.

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### 4. NON ACTION/ANNOUNCEMENTS

### 5. ACTION/VOTING ITEMS

#### NON ACTION/ANNOUNCEMENTS

#### DEPARTMENT ANNOUNCEMENTS:

##### **The Physics & Engineering Department is announcing:**

The correct course description for ETEE 1800: Introduction to Digital Systems that will be included in the upcoming AY2021-22 Catalog is as follows:

*This course provides the student with a basic understanding of digital systems through the use of programmable logic controllers. The student will explore fundamental properties of digital logic controllers, digital control components and systems. Students also will analyze and develop basic control systems solutions, using logic controller simulation software to configure and test systems.*

#### OTHER ANNOUNCEMENTS:

1. Review Drafts of Best Practices for Completing and Submitting Proposal Forms
2. Review Course Proposal Form

#### *Discussion:*

- Discussed creating a OneDrive folder for committee to have access to fully completed proposals
- What do we get by knowing who the person was that developed it? Is it a requirement that they actually come and present/defend their proposal? –
  - After discussion, decided to keep “developed by” on page 2 as is;
  - Per usual past practices, either the proposer or the proposer’s department chairperson attend the meeting to present the proposal
- 1<sup>st</sup> versus 2<sup>nd</sup> year course on page 2 is included on the form as a cue for Records to assign the new course as a 1000-level or 2000-level course
- Date submitted on page 2 should be the date the originator submitted
- Consider creating a workflow process within CourseLeaf CAT re: “list all certificate and degree programs that will include course XXXX...”

- Discussed possibly developing a process that after so many years a course needs to be reviewed again -
- Responsibility of the proposer to check the transferability and for the Dean to confirm
  - Be sure to include on page 4 of the form what the course transfers as to RIC and URI (e.g., MATH 2141 transfers to URI as MATH 141; equivalent or elective)
  - Include transfer confirmation from sister institutions
- John Mowry suggested having the total number of faculty voting or not voting

*Action items from discussion:*

- Add pre/co-requisite form to the CRC webpage
- Edits to the proposal form:
  - Modify the 1<sup>st</sup> year or 2<sup>nd</sup> year language on page 2, to be:
    - “1<sup>st</sup> year course (1000-level)” and “2<sup>nd</sup> year course (2000-level)”
    - “Is there a preferred sequence? If so, please state.”
  - Remove “reading level” from page 4
  - Remove page 5

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The next scheduled Curriculum Review Committee meeting will take place on Friday, March 19, 2021.

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## ACTION/VOTING ITEMS

### **New Course Proposal: Digital Video Essentials**

**FILM 1005, 1 credit**

**Originators: Jonathan Dorn, Sandra Luzzi Sneesby**

#### **RATIONALE:**

The demand for video and audio production skills is increasing in the workforce as companies include digital content for a wide variety of instructional and marketing purposes. There has also been an increase in teleconferencing demand, exacerbated by the pandemic, and with it the need to craft a professional image in this new reality.

This short course in video production is designed for students looking to create media or enhance their teleconferencing presence, providing instruction on basic lighting, video and audio recording, editing, and publishing.

#### References:

<https://www.indeed.com/career-advice/finding-a-job/in-demand-skills>

<https://business.linkedin.com/talent-solutions/blog/trends-and-research/2020/most-in-demand-hard-and-soft-skills>

#### **CATALOG DESCRIPTION:**

##### **NEW:**

In this course, students are taught the fundamental technical and aesthetic concepts of planning, shooting, editing and sharing digital video and audio. Using consumer technology, students will learn to efficiently create and share professional video for social media and video streaming platforms. Concepts include framing, lighting, sound, and image for remote video capture and teleconferencing. Lecture: 2 hours, Lab: 1 hour.

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The committee voted 9 to 0, with 0 abstentions to **APPROVE** the proposal with the edit to reflect 3 lecture hours within the table on page 2, within the course description, and on the syllabus.

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**New Course Proposal: Film Theory**

**FILM 2500, 3 credits**

**Originator: Jonathan Dorn, Sandra Luzzi Sneesby**

**RATIONALE:**

URI and RIC have both requested that we add this course to our curriculum. It will allow us to create a JAA with RIC in Film Studies and enhance the JAA program with URI.

The practice of filmmaking is enriched by the study of film theory, and any advanced practicum in film must be built on a detailed examination of film as an artform, cultural object, and modern form of literary text. Studying film theory provides students with new ways of looking at the films they may emulate as makers, offering different interpretations of the work, thereby encouraging debate about how we derive meaning from the movies we watch and make.

Examining, discussing, and reflecting upon the complex theories of film will prepare students for further coursework in film and media studies, and will undergird their practical education in media production. This scrutiny will empower students to articulate the meaning and context of a film, and thus better able them to articulate meaning in their own work, allowing for more effective media production practice.

**CATALOG DESCRIPTION:**

**NEW:**

In this film studies survey course, major concepts and methodologies in film theory are introduced. An emphasis on critical reading and writing in film theory introduces the student to major conceptual frameworks including psychoanalysis, feminism, and other key theories. Students will apply theories to American and International films and participate in the evolving debate about how to understand film as part of our culture. Lecture: 3 hours, Lab: 1 hour

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The committee voted 9 to 0, with 0 abstentions to **APPROVE** the proposal with the edit to reflect 2 lecture hours and 2 lab hours within the table on page 2, within the course description, and on the syllabus.

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