## **Student Rating of Instruction Reporting**

<u>Results for the Student Rating of Instruction (SRI) are available on the CCRI web portal</u>. Individual faculty may log on to their **MyCCRI account**.

- Click "For Faculty," go to the bottom right corner area titled Faculty Admin Tools,
- View Student Ratings of Instruction (SRI) Results.
- Select a Term

Current semester results are available after course grades have been submitted and SRI forms have been processed. If you do not find results for a class you know completed the SRI, please contact your department Chair as some departments may not have submitted all SRI for scanning yet.

**On-line SRI:** You will also note that on the same Faculty Admin Tools menu, <u>faculty may choose to enable online</u> <u>administration of the SRI for their classes</u>. Please discuss this option with your Department Chair prior to signing up as there are some specific requirements associated with using this option for non-Distance Learning courses. To be eligible to administer the SRI on-line, all students in your course must be sitting at a computer at the same time. If you teach in a room equipped with computers, you should be fine. Otherwise, you may reserve the electronic classroom in the campus libraries. Please contact one of the faculty librarians listed below on the campus you wish to reserve the electronic classroom:

- Brenda Andrade, x2489 (Knight)
- James Austin, x7067 (Flanagan)
- Cathy Poirier, x1699 (Newport)
- Laura Ryan, X6105 (Liston)

Students can access the evaluations from their schedules in the portal by visiting the "mySchedule" tab. The instructor's name will be hyperlinked on the student's schedule.

**Distance Learning Courses** <u>are required to administer the SRI on-line and not via Bb</u>. You can keep track of who has responded by checking your class roster. Once 3 students have completed the SRI, an indicator will be posted next to the student's name thereby allowing you to encourage those students who have not completed the SRI to do so. Distance Learning faculty may enable on-line evaluation by following the directions posted above.

**Schedule:** <u>SRIs are to be administered during the 10<sup>th</sup> to 13<sup>th</sup> weeks of each semester</u>. If you have not been notified by your Department Chair about the SRI by week six, please contact him/her so that your department will have sufficient lead time to prepare a SRI packet for you to use if a pencil and paper approach is needed. *(All sections of courses not administering the SRI in a computerized classroom are required to use the pencil and paper method.)* 

Should you have any questions, please call the office of Dr. Woodberry, Dean of Business, Science and Technology (X 2147).

Faculty Admin ToolsImage: Select a TermSelect a TermView Student Ratings of Instruction (SRI) ResultsStudent Ratings of Instruction (SRI) SummaryHealth Sciences Admission Point SystemEnable Online EvaluationsImportant Information for Spring 2014